

**BHAF COMMITTEE MEETING (19th November 2014)**

**Robert Lodge, Whitehawk Road, BN2 5FG. 6.30pm**

**Present:**

Mark Carroll (Publicity Officer)

Allan Brown (Secretary)

Anne Glow (Committee Member)

Giuseppina Salamone (Committee Member)

Maureen Winder (Committee Member)

Hannes Froehlich (Treasurer)

* **Apologies for absence**

Emily Gardiner (Chairperson)

Steve Lucas (Committee Member)

* **Development Fund**

allotment project date (status if not closed)

site

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**Roedale** apple press November 2014 (pending)

This would be housed at Roedale Valley but available for borrowing by other sites.

(We’ll have an email vote on this issue as it was felt that with 3 committee members from Roedale at this meeting, out of an attendance of 5, it would be unfair to take a vote on this.)

**Peacock Lane** raised beds October 2014 (approved, needs auctioning.)

**Eastbrook Farm** rubbish disposal April 2014 (pending)

(A vote was taken and it was agreed that we should support their bid for a skip for rubbish removal.)

**Whitehawk** compost toilet August 2013 (pending)

(This project has been vetoed due to the ongoing costs of maintenance,

**St Louie** communal shed March 2014

(In future we should spend more on community sheds, as the cheap model we purchased is not very robust.)

**Horsdean** noticeboards March 2014

**Keston** notice boards March 2014

**Tenantry Down** graffiti removal March 2014

(site shed)

**Hogs Platt** notice Boards March 2014

**All sites** rotavator Feb 2014

**Peacock Lane**  strimmer Feb 2014

**Weald** storage shed Feb 2014

community mural

**Eastbrook Farm** strimmer Feb 2014

security camera

**Whitehawk** security camera Aug 2013

**Coldean** fruit cage for Aug 2013

disabled orchard

**Whitehawk** hawthorns/ April 2013

blackthorns

Also Thompson Road fencing/ hedging.

* **Draft Election Document**

As part of the Strategy process it was agreed that sites would be able to elect their own site reps. It was agreed that within 5 years every site rep should be elected.

The Fed helped Manton Road elect their site rep this year, so the process is underway.

‘Emily O’Brien has drafted a document outlining how the election process could be run, to ensure they are fair and consistent.

MC to clarify how many plots per site rep.

We may just run the elections by post. Voters would vote quoting their plot numbers.

MC will type up revised document and circulate for approval.

* **Appeals Procedure**

Get clarification from allotment office about what the appeals procedure is.

Clear and transparent procedures.

* **Rules Revision & Site Rep Consultation Event**

* **AOB**

Responsibility of removal of dangerous materials.

Both Lower Roedale and Moulscoomb have site shops that have asbestos that is in a poor state of repair and needs removal.

Also the issue of dangerous structures and the removal of chemicals etc. after people have left the plots.

(Action: Bring this issue to the next Liaison Meeting.)

(Raise this at the next Forum Meeting.)