## Maintenance Report May 2014

#### Thursday 01

*Tenantry Down* – brush cut and buddleia Plots 58/1, burn off brash pile brush cut and rubbish 53/1, rubbish 133/2, 138/1, 61/2. *Weald* – Tap change Plot 265, brush cut Plots 101/1, 106, 113,120/2. *Lark Hill* – Rubbish from Plot 2.

#### Friday 02

*Tenantry Down* – tree's Plot 89, measure plot, conifer Plot 65/1 *Weald* – rubbish Plots 101,106, 108, 112, 113, 323, fence repair. *North Nevill* – Lock of gate.

#### Monday 05

Bank Holiday

### **Tuesday 06**

*Stanmer* – All van keys stolen, meeting with police, sorting out getting new van keys. Tidy and sort out of shed.

## Wednesday 07

*Craven Vale* – Probation Service Community Payback – plot clearances Rubbish, Plots 155, 88, 82, 78/2, 75/2, 2, 37/1, 37/2, 63, 68, 75. Tree's started Plots 13 &12.

#### Thursday 08

Whitehawk – Rubbish Plot 45 and car park.
Craven Vale – Plot 135 inspect boundary issues.
Weald – Fence repairs, Rubbish Plots 83, 240, 334, 125(+strim), 120, 112, 108, 106, 101.

# Friday 09

Weald – Repairs to Holmes Avenue gate. Roedale Valley – Dig out pit and check underground leak. Lower Roedale – Water pipe repair Plot 96. Stanmer – Meeting with Allotment Officer.

# Monday 12

Weald – Water leak by Plot 141.

Foredown - Strimming Plots 22, 21, 5/1, 14, 12/1, 12/2.

Stanmer – Asbestos kit ordered and allotment skip filled and emptied, Plumbase order.

*Roedale Valley* – Water leak by shop repaired, Rubbish clearance Plots 10, 144.



## **Tuesday 13**

Foredown – Strimming Plots 10/1, 10/2, 31. Weald – Locks exchanged. North Nevill – strim Plot 19, new tap Plot 11. Whitehawk – new lock on height barrier. Tenantry Down – replace broken padlock. Walpole Road – new tap Plot 9, rubbish Plot 16/1. Moulsecoomb – rubbish Plots 6, 7, 8, 77/1.

## Wednesday 14

Banfields - Collect new locks and drop off repaired to relevant sites.

North Nevill - locks changed.

Weald - locks changed.

Keston – Tree's and problem plots inspected with site rep.

Stanmer – Maintenance Requests Log updated. Stores order of PPE. Van emptied and taken for key lock replacement.

#### Thursday 15 No van available.

*Stanmer* – Maintenance Requests Log continued. Stores order finalised and approved. Probation Service 2013-2014 project records updated. Keston tree paperwork. Organising reporting of site visits and jobs done annually.

## Friday 16

St Louie Home – Brush cutting Plots 23, 14 Moulsecoomb Estate – Rubbish Plots 54/1, 55. Waverly Crescent – Rubbish Plots 4/1, 4, 5. Tenantry Down – Plot 14/2 Asbestos removal, check other asbestos on lower site. Hollingdean Depot – Met Cityclean stores manager to order supplies.

## Monday 19

*St Louie Home* – Brush cut Plots 18, 23, 24, Pathways at lower gate and communal areas. Rubbish clearance Plots 18, 23. *Charltons* – Rubbish collection.

## **Tuesday 20**

Banfields - Collected locks for North Nevill & Tenantry Down.

*St Louie Home* – Brush cut Plots 11/1, 9/1, 42, 32, 30, car park and south pylon. Rubbish Plot 14/1.

Stanmer - Tool maintenance and paperwork.

North Nevill - lock replaced, two faulty locks taken off & temporarily replaced.

#### Wednesday 21

*St Louis* – Brush cut Plots 34/2, 44/2, 53/1, 1, 4, 3, 5/1, hub area, north pylon and haulage way. Rubbish Plots 53, 44/2, 14, and new site hub area. *Banfields* – two North Nevill locks in for repair.

### Thursday 22

Stanmer – Van to workshop for servicing. Wood chipper to workshop for battery. St Louie Home – Tree work on bridleway. Camp Site – Chipping conifer at back of site, Brush cut Plots 13/1, 19/2.

#### Friday 23

Weald - Brush cut Plots122, 123, 203, 323.

Banfields - Keys cut to complete new sets.

Camp Site - Rubbish Plot 19/2.

*Eastbrook* – Asbestos from various plots. Check vacant and new lets for imminent strim and clear.

*Stanmer* – Rubbish in skip and brush cutter maintenance.

# Monday 26

Bank Holiday

## Tuesday 27

Stanmer - Chipper to workshop, van emptied. Sam accident with trailer hitch.
Peacock Lane - Rubbish, chipping elm, cut back stumps.
Tenantry Down - Dug out tap on Plot 132 to check parts.
Hollingbury - Fuel and stores order.

#### Wednesday 28 Sam off

*Tenantry Down* – Lock replaced, new stand pipe and post Plot 132. Rubbish Plot 130, Asbestos collection Plots 21, 14, 25. *Stanmer* – Asbestos and rubbish. Meeting about compost toilets with Allotment

Officer

# Thursday 29 Sam off Old Waterworks - strim and clear vacant plots and remove all dumping. Hildesland - Rubbish and dumping on Plot 25.

# Friday 30 Sam off

*Weald* – Strim Plots 122, 123. Rubbish clearance Plots 84, 266, 3, 253. Repair underground leak 250.

Stanmer – Time-in-motion per site study percentages. Spare keys sorted.

